香港浸會大學
HONG KONG BAPTIST UNIVERSITY

FACULTY OF SCIENCE

Department of Computer Science

Computer Systems Officer / Information Technology Officer (PR103/09-10)

The appointee is expected to perform duties which include some or all of the following: (i) managing and maintaining servers and clusters; (ii) programming and system development; (iii) providing IT support to staff and students; (iv) managing IT staff and resources; (v) conducting training courses and laboratory sessions; and (vi) any relevant duties as assigned by the Supervisor or Head of Department.

Applicants should have a Bachelor's Degree in Computer Science or Information Systems or a related field and at least five years' experience in some or all of the following areas: (i) system administration of servers on Unix and Windows platforms; (ii) system administration of high-performance clusters; (iii) programming and system development (e.g., using Visual Foxpro, PHP, Oracle, MySQL, etc.); (iv) parallel programming on clusters; and (v) conducting training courses. The appointee should be a responsible and good team player, be self-motivated and detail-oriented. For appointment as Information Technology Officer, applicants should also have at least two years' experience in supervising IT team and a higher degree.

Initial appointment will be made on a fixed-term contract of two years. Re-appointment thereafter will be subject to mutual agreement and performance.

Salary will be commensurate with qualifications and experience.

Application Procedure:

Applicants are invited to write in response to the requirements and provide an updated curriculum vitae and/or fill in the application forms which are obtainable (a) by downloading from: [http://www.hkbu.edu.hk/~pers]; or (b) by fax at 3411-7799; or (c) in person from the Personnel Office, Hong Kong Baptist University, Level 7, Shaw Tower, 34 Renfrew Road, Kowloon Tong, Kowloon. Completed application form should be sent to the same address. Please quote **PR** number on all correspondence. Applicants not invited for interview after 8 weeks from the closing date may consider their applications unsuccessful. Details of the University's Personal Information Collection Statement can be found at [http://www.hkbu.edu.hk/~pers/job].

The University reserves the right not to make an appointment for the posts advertised, and the appointment will be made according to the terms & conditions then applicable at the time of offer.

Closing date: <u>31 October 2009</u>