FACULTY OF SCIENCE
Department of Computer Science

Project Assistant (PR124/09-10/UGCNI)

To further improve the quality of our information management technology courses, the Department of Computer Science is seeking individuals with a passion of educational excellence to assist in revising and exploring new teaching materials on information technology.

Applicants should possess a Bachelor’s Degree in Computer Science, Information Technology, Engineering, Science, Education, Business or any related disciplines. He/She is expected to have solid knowledge on some of the following software: (i) Adobe Creative Suite – Photoshop, InDesign, Dreamweaver, Illustrator; (ii) Microsoft Excel VBA and Access; and (iii) SPSS.

The appointee should be creative, diligent and possess good command of English. Candidates with knowledge and experience in Multimedia or E-commerce are preferred. Good communication and interpersonal skills are essential. Fresh graduates are also welcome to apply.

Appointment will be made on a fixed term contract for one year commencing December 2009. Re-appointment thereafter will be subject to mutual agreement.

Application Procedure:

Applicants are invited to write in response to the requirements and fill in the application form which is obtainable (a) by downloading from: [http://www.hkbu.edu.hk/~pers]; or (b) by fax at 3411-7799 (local line only); or (c) in person from the Personnel Office, Hong Kong Baptist University, Level 7, Shaw Tower, 34 Renfrew Road, Kowloon Tong, Kowloon. Completed application form together with university transcript should be sent to Department of Computer Science (Attn.: Dr. Martin Choy), Hong Kong Baptist University, RRS734, Sir Run Run Shaw Building, Ho Sin Hang Campus, Kowloon Tong. Please quote PR number on all correspondence. Applicants not invited for interview after 8 weeks from the closing day may consider their applications unsuccessful. Details of the University’s Personal Information Collection Statement can be found at [http://www.hkbu.edu.hk/~pers/job].

The University reserves the right not to make an appointment for the post advertised, and the appointment will be made according to the terms & conditions then applicable at the time of offer.

Closing Date: 27 November 2009